SOUTH BRUCE GREY HEALTH CENTRE
CHESLEY | DURHAM | KINCARDINE | WALKERTON

Minutes
Board of Directors Meeting
Wednesday, June 26th, 2024
Best Western Plus – Walkerton / Zoom Audio/Visual Conference (Hybrid)

Present:	D. Dunn (Chair), M. Ballantine, J. Dietrich, V. Ducharme, J. Haggarty, B. Heikkila, L. Parsons, B. Rier, A. Thompkins, A. Wickert
Staff:	D. Braithwaite, Vice President of Corporate Services / CFO M. Dobson, Director Clinical Support & Ambulatory Care Services A. King, Director, Human Resources M. Legge, Manager, Communications, Engagement and Patient Experience M. Scime-Summers, Director Clinical Services / CNE
Regrets:	J. Bagshaw
Guests:	20 Community Members P. Kerr – Media 2 Paid Duty OPP Officers

Recording Secretary: T. Holdsworth

1.0 Annual General Meeting

2.0 Call to Order

N. Shaw presided as Chair over the meeting prior to the installation of the incoming Board Chair and called the meeting to order at 1826 hours with a quorum present.

3.0 Presentation – None.

4.0 Consent Agenda

- N. Shaw explained that as per the recently approved Board Meeting policy, the consent agenda no longer requires separate approval and will be considered approved with the agenda approval.
- N. Shaw asked the Board members in attendance if there were any items in the consent agenda that should be removed from the consent agenda and added to the regular agenda. Hearing none, N. Shaw proceeded with the agenda approval.

5.0 Approval of Agenda

Additions/Changes to Agenda: None.

(Motion 1)
MOVED by: J. Haggarty
SECONDED by: D. Dunn
THAT the Agenda be approved as presented.
Question called – Motion CARRIED.

6.0 Disclosure of Conflict of interest

There was no conflict of interest declared.

The Chair reviewed the Mission, Vision, and Values, and members were reminded to consider them in decision making during the meeting.

7.0 Nominations Report

7.1 Election of Board Chair

- N. Shaw asked if there were any other nominations to be brought forward for Board Chair. Hearing none, a motion was called to elect D. Dunn.

(Motion 2)
MOVED by: J. Dietrich
SECONDED by: L. Parsons
THAT Dean Dunn be elected as Chair of the South Bruce Grey Health Centre Board of Directors for a one-year term in accordance with the Hospital's By-Laws.
Question called, motion CARRIED.

7.2 Remarks by the Chair

D. Dunn, in his capacity as Board Chair for the 2024/25 Board term, provided remarks as he was welcomed into his new role.

- J. Bagshaw was recognized for his contributions and leadership in his former capacity as Board Chair
- The Board was thanked for their confidence in the leadership of the new Board Chair and Executives.
- M. Legge & T. Holdsworth were recognized for their efforts in the coordination of the Annual Report and Annual Meeting.

7.3 Election of Vice Chair(s)

(Motion 3)
MOVED by: J. Haggarty
SECONDED by: B. Heikkila
THAT Joe Dietrich be elected as Vice Chair of the Board for the 2024/25 Board year for a one-year term in accordance with the Hospital's By-Laws.
Question called, motion CARRIED.

7.4 Appointment of Board Secretary

(Motion 4)
MOVED by: J. Haggarty
SECONDED by: J. Dietrich
THAT Nancy Shaw be appointed as Board Secretary of the South Bruce Grey Health Centre's Board of Directors for a one-year term in accordance with the Hospital's By-Laws.

Question called – Motion CARRIED.

7.5 Confirmation of Appointments – Chief of Staff and Site Chiefs

(Motion 5)
MOVED by: L. Parsons
SECONDED by: J. Haggarty
THAT Dr. Michael Ballantine, Dr. Daniel Soong, Dr. Jacqui Wong, Dr. Hernan Boniolo, Dr. Lindsay Bowman and Dr. David Hubbs be elected as Site Chiefs to their respective sites for a one-year term in accordance with the hospital's By-Laws.
Question called – motion CARRIED.

7.6 Extension of Board Terms

(Motion 6)
MOVED by: L. Parsons
SECONDED by: A. Thompkins
THAT the South Bruce Grey Health Centre Board of Directors re-elect the following Board members for the terms noted below:

- Jim Bagshaw Additional Year
- John Haggarty Additional Year
- Dean Dunn 3 Years

Question called – motion CARRIED.

7.7 Adoption of Standing Committees 2024/25

(Motion 7)
MOVED by: L. Parsons
SECONDED by: V. Ducharme
THAT the South Bruce Grey Health Centre Board of Directors adopt the Standing Committee membership as follows:

South Bruce Grey Health Centre
BOARD STANDING COMMITTEE MEMBERSHIP
2024/25

COMMITTEE	COMPOSITION		MEMBERSHIP
Audit	Committee Chair		Joe Dietrich
	2 Directors (not an officer/chair of standing committee		John Haggarty
			VACANT
	1 member of CRC		TBD.
	Ex-Officio	Board Chair	Dean Dunn
		Past Board Chair	Jim Bagshaw
		President & CEO	Nancy Shaw
	External Auditor		Linda Bross, BDO
Staff Resources: VP Corporate Services/CFO, Manager of Financial Planning, Analysis and Reporting, Recorder			
Corporate Resources	Committee Chair		Allen Wickert
	Board Chair		Dean Dunn
	Immediate Past Chair		Jim Bagshaw
	Three (3) Board Directors		John Haggarty
			VACANT
			VACANT
	Ex-Officio	President & CEO	Nancy Shaw
Staff Resources: VP Corporate Services/CFO, Director of Human Resources, Manager of Financial Planning, Analysis and Reporting, Recorder			
Governance	Board Chair (also Committee Chair)		Dean Dunn
	Board First Vice Chair		Joe Dietrich
	Board Second Vice Chair		VACANT
	Audit Committee Chair		Joe Dietrich
	CRC Chair		Allen Wickert
	KROC Chair		Bill Heikkila
	QIC Chair		Lindsay Parsons
	Ex-Officio	President & CEO	Nancy Shaw
		Chief of Staff	Dr. Michael Ballantine
		Past Board Chair	Jim Bagshaw
Staff Resources: Recorder			
Kincardine Redevelopment Oversight	Committee Chair		Bill Heikkila
	Three (3) Board Directors		VACANT
			VACANT
			VACANT
	Ex-Officio	President & CEO	Nancy Shaw
		CRC Chair	Allen Wickert
		Chief of Staff	Dr. Michael Ballantine
	Non-Voting Members	Foundation Members	Carol Collins, Jack Nancekivell
		Physician Reps	Dr. Dan Soong
		Community Members	Maria Lozada, Tyler Lively, Brian Winder, Mary Neill
		VP Finance / CFO	Drew Braithwaite

South Bruce Grey Health Centre
BOARD STANDING COMMITTEE MEMBERSHIP
2024/25

Staff Resources: VP Corporate Services/CFO, Director of Clinical Services/CNE, Corporate Planner, Manager of Communications, Engagement and Patient Experience, Recorder			
Quality Improvement	Committee Chair		Lindsay Parsons
	Board Chair/Designate		Dean Dunn
	1/3 Committee membership to be Board Directors (3/9), one being the Board Chair		Jim Bagshaw
			VACANT
			VACANT
			VACANT
	One member of SBGHC's MAC		Dr. Michael Ballantine
	PFAC Representative		Susanne Kunkel
	Staff Member		Trevor Filsinger
	Ex-Officio	President & CEO	Nancy Shaw
		Director Clinical/CNE	Michelle Scime-Summers
Staff Resources: Recorder			

COMMITTEE	MEMBERSHIP	
Collaboration Steering Committee	Dean Dunn	
	Joe Dietrich	
	Nancy Shaw	
Grey Bruce Ontario Health Team Board-to-Board Reference Group ("paused")	John Haggarty	
OHT Governance Council (when formed)	Dean Dunn	
	Joe Dietrich	
SBGHC Ethics Committee	VACANT	
Foundation Liaisons	Chesley	Dean Dunn
	Durham	None.
	Kincardine	
	Walkerton	Joe Dietrich

Question called – motion CARRIED.

- Following the approval, a discussion took place, and a recommendation was made for Ben Rier to fill Foundation Liaison position for Chesley.

(Motion 8)
MOVED by: **J. Dietrich**
SECONDED by: **V. Ducharme**
THAT the South Bruce Grey Health Centre Board of Directors adopt the Standing Committee membership seen approve, with the minor revision of Ben Rier taking over the Foundation Liaison position for Chesley.
Question called – motion CARRIED.

8.0 Strategic Matters

8.1 CEO Report

N. Shaw reported:

Ongoing Staffing Pressures

- South Bruce Grey Health Centre remains committed to providing high-quality and reliable health care to our patients and communities.
- SBGHC continues to face nursing staff shortages. While our efforts to recruit more staff to support our communities is ongoing, the reality is that there is a health human resources shortage in Ontario and across Canada.
- A graph from the Financial Accountability Office of Ontario – Ontario Health Sector: Spending Plan review was reviewed. The graph shows the projected shortage of nurses in hospitals, home and community care, and long-term care from 2022 to 2027.
- In 2024, it shows a projected shortfall of 9,684 nurses, in 2025 it shows a projected shortfall of 7,877 nurses, in 2026 it shows a projected shortfall of 6,117 nurses and in 2027 it shows a projected shortfall of 2,667 nurses.

Durham Transition Planning

- It was reported that leadership transition planning meetings continue weekly to address and support any concerns or questions brought forward.
- Leadership presence continues to remain a focus at the Durham site to ensure staff feel supported as the organization works through this change process.
- SBGHC continues to have ongoing regular discussions with Brightshores Health System and Hanover District Hospital to evaluate and support the smooth transitions and repatriation of patients.

2023 Service and Excellence Awards

- The SBGHC Annual Service & Excellence awards for 2023 were held on June 18th at the Best Western Plus Walkerton Hotel & Conference Centre. This annual event recognizes years of service for SBGHC employees and physicians and the Board Excellence awards that are given by the Board of Directors to a chosen candidate. All nominees for the Board Excellence awards received a certificate of recognition.
- It was noted there was a great turnout with approximately 75 people in attendance. This event provides us with a wonderful occasion to recognize and celebrate our employees and physicians for their ongoing dedication and commitment to the delivery of high-quality patient care to all communities.
- The Human Resources team was thanked for all their efforts pulling together another fantastic awards banquet.

Indigenous Cultural Mindfulness Training

- SBGHC held Indigenous Cultural Mindfulness Training in June for staff, management, leadership and Board members.
- The facilitator, Georgie Couchie, is an amazing storyteller who speaks from personal experience and from the heart.
- We learned about indigenous culture and traditions, the 7 Grandfather teachings and about residential schools and Indian hospitals.
- Board members that attended the training reflected on their experiences and key take

aways.

8.2 By-Law & Policy Review Sub-Committee Report

- J. Bagshaw prepared and submitted a presentation with information on the two policies included in the consent agenda.
- Both the Expense Reimbursement Policy and the Integrated Risk Management Policy received approval through the consent agenda approval.

9.0 Business/Committee Matters

9.1 Schedule of Board Meetings

- A reduced schedule of Board and Board Committee meetings for 2024/25 was presented to the Board for approval.

(Motion 9)
MOVED by: L. Parsons
SECONDED by: B. Heikkila
THAT the condensed schedule of Board and Board Committee meetings for 2024/25 be approved as presented.
Question called, motion CARRIED.

9.2 Chief of Staff Report

M. Ballantine reported that Corporate MAC met on June 13, 2024, and highlighted the following discussion items:

- The Site MACs have been meeting regularly with reports coming forward from the Site Chief.
- The Site Chiefs in attendance reported relatively stable physician staffing for over the summer.
- The committee received a mammography program updating, highlighting the planning underway to account for the Ontario Breast Screening Program expansion.
- Current backorders were reviewed, and possible solutions were discussed.
- The Durham Transition was discussed, with a focus on physician impacts for the new SBGHC/HDH expeditated repatriation process were reviewed.
- There was a discussion surrounding potential additions to the pre-approval for CT medical directive.

9.3 Consent Agenda items, if brought forward:

None.

10.0 Next Regular Meeting

October 2nd, 2024 at the Chesley Site (Hybrid)

11.0 In-Camera Meeting

D. Dunn thanked guests for attending the meeting and asked for a motion to move in-camera.

(Motion 10)

MOVED by: A. Thompkins
SECONDED by: L. Parsons
To adjourn to an in-camera meeting at 1933 hours.
Question called - Motion CARRIED.

The meeting moved out of in-camera at 2020 hours.

4.0 Motion to approve in-camara motions

(Motion 11)
MOVED by: A. Wickert
SECONDED by: B. Rier

8.0 Adjournment

The meeting was adjourned by J. Haggarty and B. Rier @ 2021 hours.
CARRIED.

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Dean Dunn Date
Chair

Nancy Shaw Date
Secretary