

**Minutes
Board of Directors Meeting
Thursday, December 3rd, 2020
Zoom Audio/Visual Conference**

PRESENT: J. Gilbert (Chair), L. Allison, J. Bagshaw, S. Dowler, J. Haggarty, D. Harris, L. Hastie, W. Heikkila, D. Leonce, B. MacDonald, K. Pike, L. Roth, D. Soong, M. Barrett, A. Stanley

Staff: D. Braithwaite, Vice President Corporate Services / CFO
R. O'Neill, Director, Finance
A. King, Director Human Resources
M. Legge, Manager Communications, Engagement and Patient Experience

Guests: P. Kerr, media

Regrets: none

Recording Secretary: M. Curry

1.0 Call to Order

The Chair called the meeting to order at 1800 hours with a quorum present.

2.0 Presentation

- L. Bos brought forward a patient story from the Kincardine Nursing department.
- An out of province patient presented to the Kincardine ED. When discharged home, the patient had no established place of residence.
- Nursing staff at the Kincardine Hospital investigated many discharge destinations, and a lodge living space was coordinated in Owen Sound. The patient opted to return to their province of origin.
- Several learning opportunities were identified including the knowledge of the strengths and weaknesses within the healthcare system as it pertains to supports available in our communities.

3.0 Approval of Agenda

Additions/Changes to Agenda: None.

(Motion 1)

MOVED by: S. Dowler
SECONDED by: J. Bagshaw
THAT the Agenda be approved as presented.
Question called – Motion CARRIED.

4.0 Disclosure of Conflict of interest

There was no conflict of interest declared.
The Chair reviewed the Mission, Vision, and Values, statements. Members were reminded to consider them in decision making during the meeting.

5.0 Business/ Committee Matters

5.1 Quality Improvement Committee Report

J. Bagshaw reported:

- The Quality and Performance Governance Monthly report was reviewed.
- QIP Indicators for September and October, as well as quality performance targets were identified.

5.2 Corporate Resources Committee Report

D. Harris reported:

- Financial Update
 - The month of October concluded with a surplus of \$449K
 - A YTD surplus of \$17K was noted, the deficit was reduced by MOH funding for COVID - \$1.7M
 - Favorable operational statistics were discussed, granting a cash position of \$9.8M inclusive of \$3.1M in capital reserves.
- Capital Project Update
 - MOH Funding for 2020/21 – \$2.165M
- Funding in HIRF
 - HIRF projects proceeding on schedule include:
 - Walkerton AHU - \$1.3M
 - Walkerton Sprinkler – \$0.5M
 - Durham Roof - \$0.3M
- Occupational Health and Safety Update
 - At the last meeting of the CRC, R. Brookham provided a review of illness surveillance and rehab indicators, as well as types of occupational incidents at SBGHC.
 - A follow up meeting will take place in October 2021.

5.3 Chief of Staff Report

L. Roth reported:

- The Medical Advisory Committee met on November 12. They also met informally as the 'Site Chiefs' committee on November 25.
- A collection of medical directives was reviewed and approved at the most recent meeting of the Site Chiefs.

(Motion 3)

MOVED by: L. Allison

SECONDED by: S. Dowler

THAT the Board of Directors approve Chief of Staff report as presented.

Question called – Motion CARRIED.

(Motion 4)

MOVED by: D. Harris

SECONDED by: B. MacDonald

THAT the following students be approved as recommended:

- Dresden Glockler-Lauf – Medical Student - Oct 13 to 23, 2020
- Eric Liu – Medical Student – Oct 13 to Nov 8, 2020
- Andrew MacDonald – Nov 9 to Dec 6, 2020

AND THAT the following observerships be approved as recommended:

- Dr. Pablo Garcia – Medical Observership – Dr. Wilhelm – November 2 to November 16, 2020
- Dr. Pablo Garcia – Medical Observership – Dr. McArthur – December 15 2020 to January 11, 2021

AND THAT the following probation reviews be approved as recommended.

- Madeleine McConnell – RM – 12 Month Review – Locum to Associate

Question called – Motion CARRIED.

5.4 CEO Report

M. Barrett reported:

SBGHC Response to COVID-19

- A review of lab confirmed cases in Grey Bruce as reported by Public Health
- SBGHC has experienced a small number of COVID+ inpatients, as well as a small number of COVID+ healthcare workers (all cases contracted through community transmission).
- SBGHC has taken learnings from hospitals facing outbreaks to limit contact to diminish hospital spread. SBGHC has the physical capacity to expand lunchroom space to provide proper separation between staff.
 - We have offered to repatriate patients from University Hospital if necessary with the proper precautions
- A review of the impact of COVID on primary care visits in Ontario was noted. An 84% decrease in office visits was noted, with virtual visits increasing to 71.3%

Ontario Health Team Development

- Engagement of key stakeholders across Grey Bruce is well underway.
- A patient/client/resident/caregiver survey was released on November 5th, 2020. 1,109 survey responses were reviewed, with common themes of access to primary care, and challenges navigating the healthcare system were drawn.
- On November 18th, 2020, the Province announced the creation of 13 new OHTs

Strategic Planning

- Engagement of Key Stakeholders is underway including web based community surveys, and telephone interviews with hospitals, police, EMS, and other health system partners.

5.4.1 OHT Full Application

- The Board discussed the signing of the OHT Full Application. The Board was informed that by signing the application, it means that the Board supports the OHT application in Grey Bruce, and that the appropriate steps have been taken to ensure that the content of the report is adequate
- The group commended the OHT Planning Committee for its great work in the development of the application.

(Motion 5)

MOVED by: J. Haggarty

SECONDED by: L. Hastie

THAT the SBGHC Board of Directors support the signing of the Grey Bruce OHT full application, and authorize the SBGHC Board Chair to sign the Grey Bruce OHT full application circulated on November 27th, 2020.

Question called – Motion CARRIED.

5.5 VP/Chief Nursing Executive Report

- Professional Practice
 - A progress report of the Professional Practice program was provided
 - Simulation training (SIMS) is taking place to increase readiness for emergency situations, increase collaboration, and promote a high functioning team
- COVID-19 Update
 - Outbreaks in LTC have promoted a great deal of learning within the system
 - COVID operational meetings are occurring weekly – including nursing, imaging, and management from all sites.
 - Staff exhaustion reinforces the need for SIMS to ensure not mistakes are made in donning and doffing PPE
- Quality – OCP Inspection
 - A virtual Ontario College of Pharmacists Inspection took place on November 24th and 26th, 2020. The next inspection will be in 2022.
 - Preliminary feedback of the inspection was reviewed.

5.6 Update on Reduction of ED Hours in Chesley

- An extension of the Physician Funding agreement has been granted to March 2021
- The community engagement session that was tentatively scheduled in December will be scheduled in January 2021 to allow for nursing recruitment and retention initiatives to mature
- Another progress letter will be issued in December prior to the public meeting to reassure progress and intent.

5.7 Consent Agenda Items Brought Forward

None.

5.0 Consent Agenda

Errors/Omissions:

(Motion 11)

MOVED by: J. Bagshaw
SECONDED by: D. Harris
THAT the Consent Agenda be approved as presented.
Question called – Motion CARRIED.

By virtue of this motion, the South Bruce Grey Health Centre Board of Directors took the following actions:

Governance Committee meeting minutes - Ethics meetings – four times yearly – not monthly.

- 6.1 Approved the Minutes of Nov 4, 2020
- 6.2 Approved the Governance Committee Report – Nov 16, 2020
- 6.3 Approved the Corporate Resources Committee Report –Nov 23, 2020
 - 5.3.1 Compliance Statement – Nov 2020
 - 5.3.2 Unaudited Monthly Financial Statements – Nov 2020
- 6.4 Approved the Kincardine Redevelopment Oversight Committee Report – Nov 30, 2020
- 6.5 Quality Improvement Committee Report – Nov 16, 2020
- 6.7 Correspondence
 - 6.7.1 None

7.0 In-Camera Meeting

(Motion 12)

MOVED by: B. MacDonald
SECONDED by: S. Dowler
To adjourn to an in-camera meeting at 1930 hours.
Question called - Motion CARRIED.

The meeting moved out of in-camera at 2055 hours.

8.0 Adjournment

The meeting was adjourned by motion by J. Bagshaw, seconded by @ 2057 hours.
CARRIED.

9.0 Next Regular Meeting

February 3, 2020, @ 1800 hours