

**Minutes  
Board of Directors Meeting  
Wednesday, March 3<sup>rd</sup>, 2021  
Zoom Audio/Visual Conference**

PRESENT: J. Gilbert (Chair), L. Allison, P. Austin, J. Bagshaw, M. Curtis, S. Dowler, J. Haggarty, D. Harris, L. Hastie, W. Heikkila, D. Leonce, B. MacDonald, L. Roth, M. Barrett, A. Stanley

Staff: D. Braithwaite, Vice President Corporate Services / CFO  
R. Wright, Director of Finance and Decision Support  
A. King, Director Human Resources  
M. Legge, Manager Communications, Engagement and Patient Experience

Guests: J. Woodroffe, Manager Physiotherapy  
P. Kerr, Media  
J. Divinski, Media

Regrets: K. Pike

Recording Secretary: M. Curry

**1.0 Call to Order**

The Chair called the meeting to order at 1800 hours with a quorum present.

**2.0 Presentation**

J. Woodroffe presented a patient story from the Physiotherapy department.

- A scenario was described where a patient, who was awaiting LTC placement, was physically and verbally abusive to staff. The patient was notably more aggressive when the caregiver was present.
- A visitor contract was established, outlining expectations, and countermeasures in place if the contract was broken.
- From this experience, staff learned the importance of engaging other care providers for advice, and supporting staff in the maintenance of a safe work environment.
- With the contract in place, the patient's physical and mental status improved, and the occurrence of violent acts decreased.

J. Woodroffe exited the meeting at 1815.

M. Curtis was welcomed to the Board as an ex-officio member in his new role as SBGHC's President of the Medical Staff, and P. Austin was welcomed as a new voting member of the Board.

### **3.0 Approval of Agenda**

Additions/Changes to Agenda: None.

*(Motion 1)*

**MOVED by: S. Dowler**  
**SECONDED by: L. Allison**  
**THAT the Agenda be approved as presented.**  
**Question called – Motion CARRIED.**

### **4.0 Disclosure of Conflict of interest**

There was no conflict of interest declared.

The Chair reviewed the Mission, Vision, and Values, statements. Members were reminded to consider them in decision making during the meeting.

### **5.0 Business/ Committee Matters**

#### **5.1 CEO Report**

##### 5.1.1 COVID Response Update

- Case counts of COVID-19 continue to climb as we progress into the month of March.
- Volumes at the Assessment Centres across Grey Bruce have increased slightly over the last two weeks, with the Kincardine Assessment Centre averaging 34 swabs per day.
- Hospital Bed Capacity continues to be monitored closely across the region and province.
- After increasing the bed capacity in both Walkerton (from 15 to 20 beds) and Durham (from 10 to 14 beds) to accommodate additional patients, both sites have now returned to regular numbers.

##### Grey Bruce Ontario Health Team

- The GB OHT awaits feedback from the Ministry of Health on their Full Application.
- In the meantime, two key initiatives are underway, including the creation of a Patient, Client, Resident, Family, and Caregiver Advisory Council (also known as the 'Community Council'), and the development of a Collaborative Decision Making Agreement.
- In response to a question, the Board was informed that an organization has been created by the Ministry of Health out of McMaster University to support OHTs across the province in their development.

##### Chesley ED

- The goal remains to open the ED to 24/7 service.
- The Chesley ED will remain a standing Agenda item until the Board is assured that a stable nursing staffing pool can be maintained to avoid a future closure.
- A sustainability proposal has been submitted to the Ministry of Health in partnership with the Huron Perth Healthcare Alliance (HPHA) to request support for the reopening of EDs

of both Chesley and Clinton to 24/7 service.

#### Kincardine CT

- The CT Scanner project continues to advance.
- SBGHC is anticipating ministry approval of Stage 1 and 2 submissions shortly – work is now finalized on the Stage 3 and 4.1 on the ministry capital process and ready for submission.
- The CT machine is to be ordered in the coming weeks.

#### Kincardine Redevelopment

- Stage 2 submission is now complete and is front of Board for approval, following endorsement by KROC.
- The size of the Emergency Department, Decontamination Suite, Diagnostic Imaging and Laboratory were all expanded from the scope that was proposed in Stage 1 of the project to better meet the needs of the community into the future

### 5.2 Chief of Staff Report

L. Roth reported:

- The Medical Advisory Committee (MAC) met on February 11<sup>th</sup>, 2021.

The 2020 medical staff re-appointment system looks different this year as SBGHC introduces a new credentialing portal. Statistics of the 2020 re-appointment process were reviewed.

*(Motion 3)*

**MOVED by: J. Bagshaw**  
**SECONDED by: J. Haggarty**  
**THAT the Board of Directors approve Chief of Staff report as presented.**  
**Question called – Motion CARRIED.**

*(Motion 4)*

**MOVED by: D. Harris**  
**SECONDED by: B. McDonald**  
**THAT the following new applications be approved as recommended:**  
• Dr. Chouaib Redouane – Locum – February 15, 2020

**Question called – Motion CARRIED.**

### 5.3 VP Clinical Services/CNE Report

#### 5.3.1 Professional Practice Program

- Participants across the corporation are participating in ongoing simulations to enhance confidence and competence in the areas of donning/doffing, communication, and equipment familiarity among other practices.
- SBGHC has introduced Grand Rounds for the purposes of sharing learnings from cases and providing opportunities to expand knowledge in an inter-professional environment.

#### 5.3.2 Vaccination Program

- The Provincial Framework for triaging priority groups was used by a internal working group to prioritize staff across the organization.
  - First round vaccination clinics took place at all 4 sites, targeting those in the highest and very high priority groups.
  - There has been a change provincially in the timeframe that staff can receive the second dose of the vaccine. There is uncertainty around how the second dose will be distributed.
  - M. Dobson was praised for her work in SBGHC's Vaccination program
- 5.3.3 Quality Improvement Update
- A considerable amount of effort has been put into the development of a new Document Management System (DMS) after the server which housed the original system was corrupted by the cybersecurity issues.

## **6.0 Consent Agenda**

Errors/Omissions:

*(Motion 5)*

**MOVED by: D. Harris**

**SECONDED by: J. Bagshaw**

**THAT the Consent Agenda be approved as presented.**

**Question called – Motion CARRIED.**

By virtue of this motion, the South Bruce Grey Health Centre Board of Directors took the following actions:

- 6.1 Approved the Minutes of Jan 18, Feb 3, Feb 11, 2021
- 6.2 Approved the Kincardine Redevelopment Oversight Committee Report – Feb 23<sup>rd</sup>, 2021
- 6.3 Correspondence
  - 6.3.1 Letter from Kincardine Physicians regarding CT selection.

## **7.0 In-Camera Meeting**

*(Motion 1)*

**MOVED by: D. Harris**

**SECONDED by: B. Heikkila**

**To adjourn to an in-camera meeting at 1922 hours.**

**Question called - Motion CARRIED.**

The meeting moved out of in-camera at 2047 hours.

## **8.0 Adjournment**

The meeting was adjourned by motion by J. Haggarty, seconded by D. Harris @ 2049 hours.  
CARRIED.

## **8.0 Next Regular Meeting**

TBD

