

**Minutes
Board of Directors Meeting
Wednesday, April 7th, 2021
Zoom Audio/Visual Conference**

Present: J. Gilbert (Chair), L. Allison, J. Bagshaw, S. Dowler, J. Haggarty, D. Harris, L. Hastie, W. Heikkila, D. Leonce, B. MacDonald, K. Pike, M. Barrett, M. Curtis, L. Roth, and A. Stanley

Staff: R. Wright, Director of Finance and Decision Support
M. Legge, Manager Communications, Engagement and Patient Experience

Guests: J. Van Manen, Manager Environmental Services
P. Kerr, Media
M. Wilson, Media

Regrets: P. Austin
D. Braithwaite, VP Corporate Services/CFO
A. King, Director Human Resources

Recording Secretary: M. Curry

1.0 Call to Order

The Chair called the meeting to order at 1800 hours with a quorum present.

2.0 Presentation

J. Van Manen presented a patient story from the Environmental Services department.

- A scenario was described where nursing staff at the Chesley site had concerns about an ALC patient that was not eating or drinking.
- The Environmental Services Supervisor engaged the patient's family, identified meal preferences, and tailored meal choices accordingly. The patient's eating and drinking practices improved.
- Patient centred attentiveness and care in meal preparation is necessary to optimize health outcomes.

The Board Chair thanked J. Van Manen for sharing this patient story and she exited the meeting at 1806.

3.0 Approval of Agenda

Additions/Changes to Agenda:

5.2.4 SBGHC Strategic Plan update

(Motion 1)

MOVED by: S. Dowler

SECONDED by: D. Harris

THAT the Agenda be approved as amended.

Question called – Motion CARRIED.

4.0 Disclosure of Conflict of interest

There was no conflict of interest declared.

The Chair reviewed the Mission, Vision, and Values, statements. Members were reminded to consider them in decision making during the meeting.

5.0 Business/ Committee Matters

5.1 Corporate Resources Committee Report

D. Harris reported:

- February concluded with a month end surplus of \$765K
- A year-to-date surplus of \$1.4M was identified, notably due to COVID funding for incremental staff, and reduced occupancy and volume of emergency department and outpatient visits.
- A forecasted year-end was identified as \$800K due to expenses which will be addressed in March 2021.
- HIRF and other capital projects were reviewed, equating to approximately \$2.4M in funding for capital infrastructure needs.
- The CRC recommends to the Board that the annual Hospital Sector Accountability Agreement (H-SAA) be extended another year without change.
- CRC also recommended that the financial and compliance statements from November 2020 to February 2021 be approved.

5.2 CEO Report

M. Barrett reported:

5.2.1 COVID Response Update

- An overview was provided to the Board regarding the COVID situation in Grey Bruce. Volumes across the Grey Bruce Assessment Centres have climbed over the last number of weeks, with the Kincardine Assessment Centre seeing up to 80 swabs/day (as of April 1, 2021).
- The province is currently experiencing significant critical care capacity pressures in many hospitals. All hospitals have been asked to hold 15% surge capacity of staffed adult acute patient beds and/or be ready for potential transfer of patients within 48 hours.
- Durham and Walkerton sites has previously surged with increased bed numbers, but have now returned to regular numbers. The Kincardine site has maintained additional capacity (from 17 to 20 beds) to assist GBHS with additional capacity during their COVID outbreak.

5.2.2 Chesley Emergency Department (ED) Update

- The goal remains to open the ED to 24/7 service, which will occur when SBGHC is assured that there is a stable nursing staffing pool to avoid a future closure.
- A “Sustainability Proposal” was submitted to the Ministry of Health in partnership with the Huron Perth Healthcare Alliance (HPHA) on February 4th, 2021 to request support for the reopening of EDs in both Chesley and Clinton to 24/7 service.
- SBGHC and HPHA leadership met with the Interim Assistant Deputy Minister on March 22nd, 2021 to discuss the proposal. The meeting included a large number of ministry staff from different programs and branches, along with representatives from Ontario Health.

5.2.3 Grey Bruce OHT

- OHT Planning Committee met with Ministry of Health representatives on March 30th, 2021 where feedback was provided on the Full Application. The ministry representatives identified three areas of attention:
 1. Provide a more detailed implementation plan for year 1;
 2. Provide more details on a common cohesive vision;
 3. Provide more details on patients, client, and resident engagement.
- Two initiatives have commenced, including recruitment for a Community Council (a 12-member council consisting of patients, clients, residents, family members and caregivers), and the development of a Collaborative Decision Making Agreement (CDMA).

5.2.4 2021 Provincial Budget

- The budget identified \$69.8 billion in base health sector funding in 2021/22, and a further \$5.1 billion in dedicated COVID-19 health response funding
- Provincially, the hospital sector will receive an investment of \$778M in base funding for the 2021/22 funding-year, which will support non-COVID related operating pressures, growth in trauma, obstetrics, mental health and ED service, and growth in priority services.

5.2.5 New Patient Ombudsman

- On March 31st, 2021, the Ontario government announced the appointed of Craig Thompson as Ontario's new Patient Ombudsman.

5.2.6 Core Residency Program at SBGHC

- Investigation into the development of a Core Residency Program at SBGHC has begun – starting to socialize with SBGHC physicians.
- The development of a Core Residency program can aid in the future recruitment of physicians as it provides residents with significant exposure to the hospital and its communities.

5.2.7 Employee Excellence Awards

- On March 31st, 2021 a call for nominations was released for the 2020 excellence awards.
- It is anticipated that the ceremony will be held virtually in the month of June.

5.2.8 Strategic Plan Update

- A briefing note was circulated at the meeting.
- It is hoped that the Strategic Plan can be concluded in time for the 2021 AGM
- Upon discussion, it was agreed by consensus that a 90-minute meeting dedicated to strategic planning would be scheduled with the Board in the coming weeks.

5.3 Chief of Staff Report

L. Roth reported:

- The Medical Advisory Committee (MAC) met on March 11th, 2021. They also met informally on March 16th, 2021 to discuss the Vaccination Task Force, and on March 27th, 2021 as Site Chiefs.
- Two initiatives are under investigation for the purposes of enhancing physician recruitment at SBGHC including the implementation of a Core Residency Program, and a 'Meet our Physicians' webpage
 - Both forums of engagement are anticipated to strengthen recruitment efforts by exposing medical students, residents, and other physicians to SBGHC's Active Medical Professional Staff
- SBGHC Grand Rounds are taking place monthly.

(Motion 2)

MOVED by: B. MacDonald

SECONDED by: B. Heikkila

THAT the Board of Directors approve Chief of Staff report as presented.

Question called – Motion CARRIED.

(Motion 3)

MOVED by: Larry

SECONDED by: J. Haggarty

THAT the following new applications be approved as recommended:

- Dr. Matthew Smith – Locum – March 15th, 2021
- Dr. Harrison Banner – Consultant – February 25th, 2021
- Dr. Vinod Ramlal – Consultant – March 1st, 2021
- Dr. Vibhuti Kalia – Consultant – March 1st, 2021

Question called – Motion CARRIED.

5.4 VP Clinical Services/CNE Report

A. Stanley reported.

- Professional Practice initiatives within the organization were discussed, including monthly grand rounds and the nursing student program, which was established to enhance nursing student placements.
- On the COVID front, on March 25th, 2021, a vaccine clinic was held at SBGHC to vaccinate staff in the moderate risk category, and high risk individuals who could not attend the initial clinics. Current vaccination rate for SBGHC staff and physicians sits at 85% corporately.
- Occupancy at all four sites has remained high over the month of March 2021.
- On March 25th, 2021, 3 additional beds were opened in Kincardine to support the GBHC in its management of its COVID outbreak in Owen Sound.

- On March 11th, 2021, Ontario Health-Quality announced the continuation of the pause of submissions of Quality Improvement Plans (QIP). The proposed process for the 2021/2022 QIP will be presented to the Quality Committee of the Board on April 28th, 2021 for recommendation to the Board at its meeting in June 2021.

5.4.1 Quality and Patient Safety Update

J. Bagshaw reported.

- The progress of the 2020/21 QIP was delayed due to COVID-19 response;
- It is proposed that SBGHC will submit the 2020/21 plan, with little change from the 2020/21 QIP. This approach is in alignment with many other hospitals.
- The Board QI Committee will seek final Board approval at its June 3rd, 2021 Board meeting.

5.5 Update on Reduction in ED Hours in Chesley

- Updates were provided in the CEO report.
- Another public meeting is to be scheduled in late April/May 2021.

6.0 Consent Agenda

Errors/Omissions:

- B. Burling switched to B. Heikkila
- CRC minutes – B. Heikkila to be recorded as guest

(Motion 4)

MOVED by: D. Harris

SECONDED by: B. MacDonald

THAT the Consent Agenda be approved as presented with small amendments noted.

Question called – Motion CARRIED.

By virtue of this motion, the South Bruce Grey Health Centre Board of Directors took the following actions:

- 6.1 Approved the Board Minutes of March 3rd and 10th, 2021
- 6.2 Approved the Governance Committee Report – March 22nd, 2021
- 6.3 Approved the Corporate Resources Committee Report – March 29th, 2021
- 6.3 Correspondence

7.0 In-Camera Meeting

(Motion 5)

MOVED by: D. Harris

SECONDED by: J. Bagshaw

To adjourn to an in-camera meeting at 1917 hours.

Question called - Motion CARRIED.

The meeting moved out of in-camera at 2027 hours.

Based on discussion in the In-Camera session of the Board meeting, the following motions have

come forward to open session:

(Motion 6)

MOVED by: D. Harris

SECONDED by: L. Allison

THAT the South Bruce Grey Health Centre (SBGHC) Board of Directors authorize the updated terms of reference for the Kincardine Redevelopment Oversight Committee (KROC), featuring two Community Representatives, and up to two Physician representatives.

Question called – Motion CARRIED.

(Motion 7)

MOVED by: J. Haggarty

SECONDED by: L. Allison

THAT the South Bruce Grey Health Centre (SBGHC) Board of Directors authorize the SBGHC Board Chair to sign the purchase order for the Edge Plus CT Scanner for the Kincardine site, up to the amount of \$1,609,920.

Question called – Motion CARRIED.

8.0 Adjournment

The meeting was adjourned by motion by K. Pike, seconded by D. Harris @ 2029hours.
CARRIED.

8.0 Next Regular Meeting

May 5th, 2021