



Minutes
Board of Directors Meeting
November 2nd, 2022
Zoom Audio/Visual Conference

Present: B. Heikkila (Chair), Z. Ashley, P. Austin, J. Bagshaw, S. Dowler, D. Dunn, J. Haggarty, D. Harris, L. Hastie, T. McFarlane, C. Oberle, L. Roth, D. Braithwaite (designate of M. Barrett) M. Dobson

Staff: A. King, Director, Human Resources
M. Legge, Manager, Communications, Engagement and Patient Experience

Guests: P. Kerr, Media
K. Schembri, Laboratory Manager

Regrets: M. Barrett, President & CEO
T. Filsinger, Temporary Interim Director of Clinical Support & Ambulatory Care Services

Recording Secretary: M. Curry

1.0 Call to Order

The Chair called the meeting to order at 1730 hours with a quorum present.

B. Heikkila welcomed all Directors, staff and guests to the meeting.

2.0 Presentations

2.1 Patient Story – Laboratory

K. Schembri, Laboratory Manager presented a patient story from the Laboratory Department of the South Bruce Grey Health Centre (SBGHC).

- K. Schembri presented a patient story from the laboratory department that exemplified positive patient outcomes as a result of thorough training and multidisciplinary collaboration.
- A scenario was recounted where laboratory staff were able to successfully collaborate with operating room staff to provide a patient with the blood products required to stabilize a patient and discharge to a tertiary care centre.
- Ongoing education for all staff was noted, and the IV manual has been adjusted to support the nursing staff to reconstitute and administer items.

K. Schembri thanked for their report and exited the meeting at 1737 hours.

3.0 Approval of Agenda

Additions/Changes to Agenda:

(Motion 1)

MOVED by: S. Dowler
SECONDED by: J. Haggarty
THAT the Agenda be approved as amended.
Question called – Motion CARRIED.

4.0 Disclosure of Conflict of interest

There was no conflict of interest declared.

The Chair reviewed the Mission, Vision, and Values, and members were reminded to consider them in decision making during the meeting.

5.0 Business/ Committee Matters

5.1 Quality Improvement Committee Report

J. Bagshaw, Quality Improvement Committee Chair advised that there was no meeting in October. The upcoming meeting has been scheduled in November.

5.2 Corporate Resources Committee Report

D. Harris, Corporate Resources Committee Chair provided an update to the Board from the most recent meeting on October 24th, 2022.

- September saw a deficit of \$40K was noted, driven by Agency Nurse costs, sick and overtime costs, an end of COVID funding and Chesley ED physician funding.
- A projected year end deficit of \$2.3M was noted.
- Significant RN/RPN staffing challenges continue, with major concerns focusing on new novice nurses, reliability of agency nurses and sick time.
- Capital projects were reviewed, including the HIRF funded Walkerton Sprinklers and Loading Dock projects.
- By accepting the CRC minutes of October 24th, 2022, the Board will be accepting the 2022/23 Committee Work Plan, YTD September 2022 Financials and Compliance Statements for September 2022.

5.3 Governance Committee Report

B. Heikkila, Chair of the Governance Committee provided an update to the Board from the most recent meetings on October 17th and 26th, 2022.

- The Chief of Staff Performance Assessment process has been completed.
- New Board Director orientation continues to advance as scheduled.
- Following receiving the results of the OHA Board self-assessment, top five (5) faps were identified. An action plan to address the top five (5) gaps will be developed for review at the November meeting.

5.3.1 By-Law and Policy Review Sub-Committee

J. Bagshaw, Chair of the By-Law and Policy Review Sub Committee provided an update to the Board:

- SBGHC targets to have all Board Policies and the Corporate By-Laws ONCA compliant one (1) year in advance of the deadline.
- J. Bagshaw and D. Harris were thanked for their efforts.

5.4 Kincardine Redevelopment Oversight Committee Report

B. Heikkila, Chair of the Committee, provided an update to the Board from the most recent meeting on October 24th, 2022.

- The CT scanner suite addition and equipment installation is advancing, with 24-hour construction schedules.
- Hospital Redevelopment is advancing as scheduled. User groups, including departmental staff, leaders and physicians, have been engaged to help shape project planning and development.

5.5 Audit Committee Report

D. Dunn, Chair of the Committee advised that there is no report.

5.6 CEO Report

M. Barrett sent his regrets to the meeting.

5.6.1 Reduction of Services in Chesley

M. Dobson reported.

- On October 7, 2022, SBGHC implemented a 24h 7 days week ED closure due to extreme staffing challenges and frequent intermittent 24h closures.
- SBGHC leadership is conducting a fulsome review of all options for Chesley Service resumption for December 5th, 2022 and beyond.

5.6.2 COVID-19 Impact on Hospital Operations

- While masking remains mandatory at SBGHC, work is underway to conduct a risk assessment to determine if any amendments to SBGHC's COVID-19 vaccine policy.
- The OHA continues to recommend the continuation of mandatory vaccine policies.
- Weariness was expressed in how an adjustment in vaccine policy may impact organizational culture
- M. Dobson was thanked for her report, and the Board looks forward to reviewing the recommended plans for Chesley and for the vaccination policy at SBGHC.

5.7 Chief of Staff Report

- At the most recent MAC meeting, Dr. Zao provided a presentation on breast screening equipment.
- A self-reflection component is under development for the 2022 physician credentials re-appointment process.

(Motion 2)

MOVED by: D. Harris

SECONDED by: L. Hastie

**THAT the Board of Directors approve the Chief of Staff report as presented.
Question called – Motion CARRIED.**

(Motion 3)

MOVED: J. Haggarty

SECONDED: D. Dunn

THAT the following new applications be approved as recommended:

- Dr. Matthew Myatt – HFO Locum
- Dr. Michael Misch – HFO Locum
- Dr. Donna Ward – Locum, Palliative Care
- Dr. Mark Levitan – Locum, Anesthesia
- Dr. Angela Ford – Locum
- Dr. Alexander Cormier – Locum
- Dr. Bernard Ho – Locum
- Dr. Carly Willemsma – HFO Locum
- Dr. Martin Horak – HFO Locum
- Dr. Priscila Crivellaro – Radiologist
- Dr. Gabriela Meglei – Radiologist

Question called – Motion CARRIED.

5.8 Director of Clinical Services/CNE Report

- A dedicated Scheduling Supervisor has been hired to support the scheduling department.
- Workshops have been scheduled the week of November 17th to engage staff at each site, soliciting feedback on the Workforce Edge project.
- SBGHC currently has Nine (9) nursing externs working across all sites.

5.9 Director of Clinical Support & Ambulatory Care Services

No report.

5.10 Update on Reduction of ED Hours in Chesley

Topic of discussion to remain on the Board Agenda for the foreseeable future.

- A request was made for a status update on the nurse leader consultant report.
- Statistics on physician support of the Hanover site was requested.

6.0 **Consent Agenda**

Errors/Omissions:

(Motion 4)

MOVED by: C. Oberle

SECONDED by: D. Dunn

THAT the consent Agenda be approved as presented.

Question called – Motion CARRIED.

By virtue of this motion, the South Bruce Grey Health Centre Board of Directors took the following actions:

- 6.1 Approved the Board Minutes of October 5th, 2022
- 6.2 Approved the Governance Committee Minutes of October 17th, 2022
and October 26th, 2022
 - 6.2.1 2022/23 Board Goals
- 6.3 Approved the Corporate Resources Committee minutes of October 24th,
2022
 - 6.3.1 Compliance Statement – September 2022
- 6.4 Approved the Kincardine Redevelopment Oversight Committee minutes of
October 24th, 2022
- 6.5 Correspondence:
 - 6.5.1 None.

7.0 In-Camera Meeting

Guests were welcomed to connect with leadership with any questions in the days following the meeting.

(Motion 5)

MOVED by: D. Harris

SECONDED by: J. Haggarty

To adjourn to an in-camera meeting at 1859 hours.

Question called – Motion CARRIED.

The meeting moved out of in-camera at 2040 hours.

8.0 Adjournment

The meeting was adjourned by motion by J. Bagshaw, seconded by D. Harris at 2040 hours.

CARRIED.

9.0 Next Regular Meeting

December 7th, 2022